



September 26, 2017

RE: New Management Company – Wellington Woods Homeowners' Association, Inc.

Dear Wellington Woods Resident,

Evergreen Lifestyles Management, LLC would like to take this opportunity to introduce ourselves to you. We are your new community association management company for Wellington Woods Homeowners' Association, Inc. effective October 7, 2017.

Evergreen Lifestyles Management's job is to assist your Board of Directors in fulfilling its fiduciary responsibility to the community and work with Association members to help ensure that your community will always be a very desirable place to live. We oversee maintenance of the Association's common areas, including oversight of the landscaper and other service providers; perform regular inspections to monitor compliance with the Covenants and Restrictions contained in the Association's documents; and, provide comprehensive accounting services. Evergreen understands your community and home are important to you, and therefore they are important to us as well. We are committed to providing exceptional service to every resident living in the communities we serve.

Your Community Manager will be Dayna Patrick, who can be contacted at DPatrick@Evergreen-LM.com and your Regional Manager will be Mandy Morgan, who can be contacted at MMorgan@Evergreen-LM.com.

Starting October 7, 2017, we ask that you please direct all Association-related questions, issues or suggestions to our Customer Care Center at 1-877-221-6919 or via email at CustomerService@Evergreen-LM.com. Our Customer Care Agents are available from 8am to 6pm Eastern Standard Time, Monday through Friday. Emergency operators are available during afterhours and on weekends. Our goal is to respond to all requests within 24 hours; however, please note that responses to certain inquiries can occasionally take longer than one business day.

Evergreen Lifestyles Management
Customer Service Team 24/7
CustomerService@Evergreen-LM.com
1-877-221-6919



EVERGREEN
LIFESTYLES MANAGEMENT

We have open communication with your Board of Directors and convey information to them via emails, calls and meetings. A community website is currently being built giving you access to assessment payment portal and other Association information. More details will be mailed to you with your access login and password. The new website will be www.mywellingtonwoods.com.

We are in the process of transferring your accounts and will send an additional mailing in the next week or two with new payment details and account numbers. Please note interest charges will not be assessed during October because of the transition. Please be on the lookout for a current statement of your HOA account along with instructions and full details on how to set up auto-pay/direct debit. If you paid by auto pay with your bank, please remember to cancel that payment. If your payments were drawn automatically by ACH with Titan Management, these will not be processed from October onward and a manual payment will need to be made. If you have already mailed your payment for October, these payments should be forwarded to us from the former management company.

The new mailing address for payments is noted below. Please include your property address on your check.

Wellington Woods Homeowners' Association, Inc.
C/O Evergreen Lifestyles Management
P.O. Box 25353
Tampa, FL 33622

On behalf of the entire Evergreen Lifestyles Management team, we look forward to working with you and your community.

Sincerely,

Dayna Patrick

Dayna Patrick, LCAM
Community Manager
Evergreen Lifestyles Management
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Mandy Morgan

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